

**“General Elections-HOP, 2019”/
“MOST IMMEDIATE”**

“By e-mail/Post”

OFFICE OF THE CHIEF ELECTORAL OFFICER, TELANGANA
South 'H' Block, Secretariat, Hyderabad.

Memo No.2366/Elecs.D/2019

Dated:15.03.2019.

Sub:- General Elections to the House of People, (Lok Sabha),
2019 –Reports and Returns –Copy sent - Regarding.

--:o0o:--

Copies of the Reports and Returns pertains to General Elections to the House of People, (Lok Sabha), 2019 to be submitted by the District Election Officers / Returning Officers to Election Commission of India / Chief Electoral Officer are sent herewith to all the District Election Officers. All statutory reports formats are also available in the Manual of Elections Law Volume-II and also in the Hand Book of Returning Officer, 2019, which may be gone through.

All the District Election Officers / Returning Officers are requested to furnish the Reports and Returns promptly on due dates without fail.

DR. RAJAT KUMAR,
CHIEF ELECTORAL OFFICER &
E.O. PRINCIPAL SECRETARY TO GOVERNMENT.

To

All the Collectors & Dist. Election Officers (w.es).

The Commissioner, GHMC & D.E.O., Hyderabad (w.es.)

Copy to:

All the Returning Officers of Parliamentary Constituencies
through the D.E.O. concerned (w.e.).

The Collector, Hyderabad & R.O. for 9-Hyderabad P.C. (w.es).

The Joint Collector, Hyderabad & R.O. for 8-Secunderabad P.C. (w.es).

// FORWARDED: BY ORDER //


SECTION OFFICER

REPORTS & RETURNS

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REPORTS & RETURNS

Report No. 1

Due on: 16.03.2019

(Soon after declaration of intention to hold elections by
E.C.I. and preferably before the issue of notification.)

From
The District Election Officer, District.,

To
The Chief Electoral Officer, Telangana State, Hyderabad

Sir,

Sub:- General Elections to House of People, 2019- Confirmation regarding
positioning of ROs/AROs - Reg.

I am herewith furnishing the particulars of officers notified as the R.Os /
A.R.Os in respect of Parliamentary Constituency in _____ districts.

District	Parliamentary Constituency	R.O. /A.R.O. Designation	Name of the Officer	Telephone/ Office	Fax Nos. Residence	E-mail ID
(1)	(2)	(3)	(4)	(5)	(6)	(7)

All the above officers are in position to conduct the election.

Yours faithfully,

Report No. 2

Due on: 18.03.2019

(Date of notification under Sec.31 of
ROP Act, 1951)

From
The Returning Officer, _____ P.C.

To
The Chief Electoral Officer, Telangana State, Hyderabad

Sir,

Sub:- General Elections to House of People, 2019- Publication of Notice of Election in
Form-1 - Reg.

The notice of Election in Form-1 in respect of _____ P.C. was duly
published on _____. A copy of the said notice in English & Telugu is enclosed.

Returning Officer

FORM 1
(See rule 3)

NOTICE OF ELECTION

Notice is hereby given that:-

- (1) an election is to be held of a member to the House of People in the Constituency.
- (2) nomination papers may be delivered by a candidate or by any of his proposers to the Returning Officer or to Assistant Returning Officer, at between 11.00 A.M. and 3.00 P.M. on any day (other than Public Holiday) not later than the
- (3) forms of nomination paper may be obtained at the Place and time aforesaid;
- (4) the nomination papers will be taken up for scrutiny at on at
- (5) notice of withdrawal of candidature may be delivered either by a candidate or by any of his proposers or by his election agent, who has been authorised in writing by the candidate to deliver it to either of the officers specified in paragraph (2) above at his office before 3.00 P.M. on the
- (6) in the event of the election being contested, the poll will be taken on between the hours of and

Place.....

Returning Officer

Date.....

Report No. 3

Due on: Daily from 18.03.2019 to 25.03.2019.

Daily from the date fixed for filing of nomination till the last date for filing of nominations.

From
The Returning Officer, _____ P.C.

To
The Chief Electoral Officer, Telangana State, Hyderabad

Sir,

Sub:- General Elections to House of People, 2019- Daily report of Nominations
filed - Reg.

The list of nominations received upto 3.00 P.M. on _____ in
respect of _____ P.C.in Form 3-A is sent herewith.

The abstract of nominations filed today i.e., on _____ is as follows.

ABSTRACT

Sl.No.	Name of Candidate.	Party Affiliation	No. of sets filed.

Yours faithfully

Encl: **Form 3-A**

FORM 3-A

(See Rule 7)

NOTICE OF NOMINATION

Election to the House of People from the _____ Constituency.

Notice is hereby given that the following nominations in respect of the above election have been received up to 3.00 P.M. today
i.e., on

Sl.No. of Nomination paper	Name of candidate	Name of Father/ Mother/ Husband	Age of candidate	Address	Party affiliation	Particulars of castes or tribes for candidates belonging to SCs or STs	Electoral roll number of candidate	Names of proposers	Electoral roll number of proposers
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

Place:

Date:

Returning Officer

Report No. 4

Due on: 25.03.2019

Last date for filing of nominations.

From
The Returning Officer, _____ P.C.

To

1. The Prl. Secretary, Election Commission of India, New Delhi.
2. The Chief Electoral Officer, Telangana State, Hyderabad

Sir,

Sub:- General Elections to House of People, 2019- List of Nominated candidates sent - Reg.

The list of candidates nominated upto 3.00 P.M. on the last date for making nominations i.e., on _____ is submitted herewith in the proforma prescribed. (See Chapter-5, Para 5.25.1 to 5.25.5 of Handbook for Returning Officers, 2019).

Yours faithfully,

LIST OF NOMINATED CANDIDATES

Name of the State: Telangana State

Name of Parliamentary Constituency:.....

Sl. No.	Name of candidate	Address of candidate	Symbols chosen in order of preference by the candidate	Name of political party (National/ State or Registered) by which the candidate claims to have been set up / Independent candidate	Whether Forms 'A' and 'B' have been received by 3.00 PM on the last date of making nominations in respect of the candidate	Whether main candidate or substitute candidate of the party (as per party's intimation in Form B)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
(i) Candidates of Recognised National and State Political Parties						
(ii) Candidates of registered Political parties (other than recognised National and State Political Parties)						
(iii) Other candidates (Independent candidates)						

Place.....

Date.....

Returning Officer

Report No. 5

Due on: 26.03.2019
At the end of Scrutiny

From
The Returning Officer, _____ PC

To

1. Then Prl. Secretary, Election Commission of India, New Delhi.
2. The Chief Electoral Officer, Telangana State, Hyderabad

Sir,

Sub:- General Elections to House of People, 2019- - _____ P.C. - List of Validly Nominated Candidates & list of candidates whose nominations have been rejected - Sent - Reg..

The List of Validly Nominated Candidates in Form-4 / and *the list of candidates whose nominations have been rejected together with the reasons for the rejection, are sent herewith.

(see Rule 8 of Conduct of Elections Rules, 1961 and Chapter-6, Paras 6.12.1 to 6.14.6 of Handbook for Returning Officers, 2019)

Yours faithfully,

* strike off if there are no rejections.

Encl: Form-4.

(Enclosure to Report No.5)

FORM-4

(See Rule 8)

List of Validly Nominated Candidates

Election to the House of People from the _____ P.C.

Sl. No.	Name of candidate	Name of father/ mother/ husband	Address of candidate	Party affiliation.
(1)	(2)	(3)	(4)	(5)

(i) Candidates of recognised National and State Political Parties.

(ii) Candidates of registered political parties (other than recognised National and State political parties)

(iii) Other candidates

Place :

Date :

Returning Officer

(Enclosure to Report No.5)

List of Rejected Candidates

General Election to the House of People from the _____ P.C.

Sl. No.	Name of Candidate	Name of Father/ Mother/ Husband	Party Affiliation	Reasons for Rejection

Place :

Date :

Returning Officer

Report No. 6

Due on:28.03.2019
(On the last date of withdrawal)

From
The Returning Officer _____ P.C.

To
The Chief Electoral Officer, Telangana State, Hyderabad

Sir,

Sub:- General Elections to House of People, 2019- _____ P.C.- List
of withdrawal of candidatures - Reg.

The list of candidatures withdrawn up to 03.00 P.M. on _____
in Form-6 is sent herewith. (NIL report should be furnished, if there are no withdrawals)

Yours faithfully,

Encl: Form-6

(Enclosure to Report No.6)

FORM 6

(See Rule 9(2))

NOTICE OF WITHDRAWAL OF CANDIDATURES

Election to the House of People from the _____ P.C.

Notice is hereby given that the following validly nominated candidate / candidates at the above election withdrew his candidature / their candidatures today:-

Name of validly Nominated candidate	Address of Validly nominated candidate.	Remarks
(1)	(2)	(3)
1.		
2.		
3.		
etc,		

Date:

Returning Officer

Report No. 7

Due on:28.03.2019.
Last date for withdrawal of
candidatures

From
The Returning Officer _____ P.C.

To

1. The Prl. Secretary, Election Commission of India, New Delhi.
2. The Chief Electoral Officer, Telangana State, Hyderabad
3. The Commissioner, Printing & Stationery, Hyderabad

Sir,

Sub:- General Elections to House of People, 2019- _____ P.C. - List of
Contesting Candidates (Form 7-A Notification) - Reg.

The List of Contesting Candidates in Form-7A Notification (**Three copies
duly ink signed for Gazette Notification in English language**) in respect of
_____ P.C. is sent herewith.

Yours faithfully,

Encl: Form 7-A (Notification)

ELECTION COMMISSION OF INDIA

To be published in an Extraordinary issue of Partof the Gazette of India immediately.

NOTIFICATION

No..... In pursuance of sub-rule (2) of rule 11 of the Conduct of Elections Rules, 1961, the following is published for general information.

FORM 7-A

(See Rule 10(1))

LIST OF CONTESTING CANDIDATES

Election to the House of People from the _____ Constituency

Sl. No.	Name of candidate	Candidate Photo.	Address of candidate	Party affiliation	Symbol Allotted.
(1)	(2)		(3)	(4)	(5)

- (i) Candidates of recognised National and State Political Parties.
- (ii) Candidates of registered political parties (other than recognised National and State political parties)
- (iii) Other candidates

Place:

Date:

Returning Officer

Note: Photo shall be printed against the Name of the Contesting Candidate & NOTA is not to be printed on Form-7A as per the directions of the Commission vide ECI Lr.No.576/3/2017/SDR, dt.18.10.2017.

Report No. 8

Due on:28.03.2019.
Last date for withdrawal of
candidatures

From
The Returning Officer _____ P.C.

To
1. The Prl. Secretary, Election Commission of India, New Delhi.
2. The Chief Electoral Officer, Telangana State, Hyderabad
3. The Commissioner, Printing & Stationery, Hyderabad

Sir,
Sub:- General Elections to House of People, 2019- _____ P.C. - List of
Contesting Candidates (Form 7-A) - Reg.

The list of Contesting Candidates in **Form-7A (Six copies duly ink signed (Telugu & English each six))** in respect of _____ P.C. is sent herewith.

Yours faithfully,

Encl: Form 7-A

FORM 7-A
(See Rule 10(1))
LIST OF CONTESTING CANDIDATES

Election to the House of People from the _____ Constituency

Sl. No.	Name of candidate	Candidate Photo.	Address of candidate	Party affiliation	Symbol Allotted.
(1)	(2)		(3)	(4)	(5)

- (i) Candidates of recognised National and State Political Parties.
(ii) Candidates of registered political parties (other than recognised National and State political parties)
(iii) Other candidates

Place:

Date:

Returning Officer

Note: Photo shall be printed against the Name of the Contesting Candidate & NOTA is not to be printed on Form-7A as per the directions of the Commission vide ECI Lr.No.576/3/2017/SDR, dt.18.10.2017.

Report No. 9

Due on: 30.03.2019

Immediately after last date for withdrawal of candidatures.

From
The Returning Officer _____ P.C.

To
The Chief Electoral Officer, Telangana State, Hyderabad

Sir,

Sub:- General Elections to House of People, 2019- _____ P.C.-
Dispatch of postal ballot papers - Reg.

The postal ballot papers were printed and dispatched on
_____ by _____ AM/ PM

Yours faithfully,

Report No. 10

Due on:01.04.2019

Immediately after last date for withdrawal of candidatures.

From
The District Election Officer, _____ District
The Returning Officer _____ P.C.

To
The Chief Electoral Officer, Telangana State, Hyderabad

Sir,

Sub:- General Elections to House of People, 2019- _____ P.C.-
Distribution, Reception and Counting Centers - Reg.

.....

I am herewith submitting the particulars of buildings selected for distribution and reception of election material and for counting in respect of _____ P.C. for information.

Sl. No.	Name of the Parliamentary Constituency	Distribution Centre	Reception Centre	Counting Centre
(1)	(2)	(3)	(4)	(5)

Yours faithfully,

Report No. 11

Due on:02.04.2019

Immediately after last date for withdrawal of
Candidatures.

From
The District Election Officer, _____ District
The Returning Officer _____ P.C.

To
The Chief Electoral Officer, Telangana State, Hyderabad

Sir,

Sub:- General Elections to House of People, 2019- _____ P.C.-
Furnishing of Telephone / Fax Nos. of Counting Centres - Reg..

The Telephone/FAX Nos., of the Counting Centers pertaining to
_____ P.C. including the Telephone / FAX Nos., provided to the observers are
furnished hereunder for information.

Sl. No.	Name of the Parliamentary Constituency	Counting Centre	Telephone No. Fax No.	Telephone No. Fax No. provided to Observer
(1)	(2)	(3)	(4)	(5)

Yours faithfully,

Report No.12

Due on: 08.04.2019
(Three days before poll)

From
The Returning Officer,
----- P.C.

The District Election Officer,..... District.,

To
The Chief Electoral Officer, Telangana State, Hyderabad

Message No.

Date:

General Elections to House of People, 2019- _____ P.C.(.)
All the arrangements have been completed in every respect for conduct of poll in the
Constituency. (Add any other relevant information).

Returning Officer / District Election Officer

Report No.13

Due on: 10.04.2019
Day prior to the poll

From
The District Election Officer, District.,
The Returning Officer,P.C.

To
The Chief Electoral Officer, Telangana State, Hyderabad

Message No.

Date:

General Elections to House of People, 2019 - _____ P.C.(.)
Polling parties along with the material have been dispatched to all the Polling Stations in the
Parliamentary Constituency.(.)

Returning Officer / District Election Officer

Report No.14

Due on: 10.04.2019
Evening of the day prior to poll

From
The Returning Officer, -----P.C.
The District Election Officer, District.,

To
The Chief Electoral Officer, Telangana State, Hyderabad

Message. No.

Dated:

General Elections to House of People, 2019-P.C. (.) Polling
Parties along with material for all the polling stations reached safely and are in position to
conduct the Poll.

Returning Officer / District Election Officer

Report No.15

Due on: 11.04.2019 by 7.10 am
Day of poll...

From
The Returning Officer,P.C.

To
The Chief Electoral Officer, Telangana State, Hyderabad

Message No.

Date:

General Elections to House of People, 2019-_____ P.C.(.)
Mock Poll conducted in all the polling stations and Polling has commenced on time in all
the polling stations of theP.C.

(add any other relevant information)

Returning Officer

Report No.16

Due on: 11.04.2019
Day of poll

From
The Returning Officer,P.C..
The District Election Officer, District.,

To
The Chief Electoral Officer, Telangana State, Hyderabad

Message No.

Date:

General Elections to House of People, 2019 - _____ P.C.(.)
Percentage of polling upto 09.00 a.m. / 11.00 a.m. / 01.00 p.m. / 3.00 p.m. / 4.00 p.m. / 6.00
p.m. is

(ALSO REPORT INCIDENTS IF ANY)

(Report should be sent every two hours on the day of poll)

Returning Officer / District Election Officer

Report No.17

Due on: 11.04.2019.
Day of poll to reach ECI -
I Report by 1.00 p.m. on day of poll

From
The Returning Officer, _____ P.C.

To
The Prl. Secretary, Election Commission of India, New Delhi
The Chief Electoral Officer, Telangana State, Hyderabad

Message No.

Dated:

General Elections to House of People, 2018 from _____ P.C.
First Comprehensive Report giving the details of every important event in the format is sent herewith.

ANNEXURE-47

(Chapter -19, Para 19.14 of Hand Book for ROs 2019)

PROFORMA FOR SUBMISSION OF THE REPORTS TO THE COMMISSION ON THE DAY OF POLLING

Name of State: Telangana State
Name of Constituency _____
Time of Report _____

1. Interruption or obstruction of poll due to riots, open violence, Natural calamity, or any other cause.	
2. Vitiating of the poll by any of the EVMs having been unlawfully taken out of the custody of the Presiding Officer, accidentally, or unintentionally lost or destroyed or damaged or tampered with.	
3. Votes having been unlawfully recorded by any person in the EVMs	
4. Booth Capturing	
5. Serious complaints	
6. Violence and breach of law and order	
7. Mistakes and irregularities, which have a bearing on the elections.	
8. Weather conditions	
9. Poll percentage	
10. Whether all the diaries of Presiding Officers have been scrutinized and irregularities if any, detected.	
11. Recommendations regarding repoll / fresh poll, if any	
12. Any other remarks	

Place:
Date:

Signature of the Returning Officer

Report No.18

Due on: 11.04.2019
Day of poll

From
The Returning Officer, _____ P.C.

To
The Chief Electoral Officer, Telangana State, Hyderabad

Message No.

Dated:

General Elections to House of People, 2019 - _____ P.C.(.)
Polling parties and polled EVMs & VVPATs safely reached the reception centers of all the
Assembly Segments of the Constituency. (.)

(add any other relevant information)

Returning Officer

Report No.19

Due on: 11.04.2019
After reaching of polling parties
at the reception centre

ANNEXURE-44

(Chapter 13, Para 13.58.2 of Handbook for R.O., 2019)

MODEL FORM FOR REPORT U/S 57 OF R.P. ACT, 1951

FAX/WIRELESS MESSAGE.

From:

The Returning Officer, P.C.

To

The Prl. Secretary, Election Commission of India, New Delhi.

Repeated to

The Chief Electoral Officer, Telangana State, Hyderabad

Message No. _____

dated: _____

General Elections to House of People, 2019 from _____ P.C.(.) Reports have been received and verified that poll on..... at following polling station(s) was **Adjourned** under section 57(1) of the Representation of the People Act, 1951. Because of circumstances indicated against each.

Sl.No.	No. & Name of Polling Station	Name/Designation of Reporting Authority	Circumstances under which poll Adjourned
1.	2.	3.	4.
1.			
2.			
3.			
4.			
5.			
6.			

Commission's Directions solicited under section 57 (2) of the said Act. It is recommended that adjourned poll may be held on _____ between..... to hours of the above polling station(s) at the same location(s).

Place

Date

Returning Officer for.....P.C

Copy by post, in confirmation forwarded to the:

1. Prl. Secretary, Election Commission of India, New Delhi
2. The Chief Electoral Officer, Telangana State, Hyderabad

Report No.20

Due on: 11.04.2019
After reaching of polling parties
at the reception centre

ANNEXURE-45

(Chapter 13, Para 13.59.2 of Handbook for R.O., 2019)

MODEL FORM FOR REPORT U/S 58 OF R.P. ACT, 1951

FAX/WIRELESS MESSAGE.

From:

The Returning Officer,P.C.

TO

The Prl. Secretary, Election Commission of India, New Delhi.

Repeated to

The Chief Electoral Officer, Telangana State, Hyderabad

Message No.

dated:

General Elections to House of People, 2019 from _____ P.C. (.) Reports have been received and verified that poll taken on at following polling station(s) was **vitiated** to such an extent that the result of poll there at cannot be ascertained for reasons indicated against each polling station.

Sl.No.	No. & Name of Polling Station	Name/Designation of Reporting Authority	Circumstances under which vitiated
1.	2.	3.	4.
1.			
2.			
3.			
4.			
5.			
6.			

Matter is reported under sub-section (1) of Section 58 of the Representation of the People Act, 1951. Further directions of Commission in terms of sub-section (2) of said section 58 are solicited.

Place

Date

Returning Officer for.....P.C..

Copy by post, in confirmation forwarded to the:

1. Prl.Secretary, Election Commission of India, New Delhi
2. The Chief Electoral Officer, Telangana State, Hyderabad

Report No.21

Due on: 11.04.2019
After reaching of polling parties
at the reception centre

ANNEXURE-46

(Chapter 13, Para 13.66.2 of Handbook for R.O., 2019)

MODEL FORM FOR REPORT U/S 58A OF R.P. ACT, 1951

FAX/WIRELESS MESSAGE.

From:

The Returning Officer,P.C..

To

The Prl.Secretary, Election Commission of India, New Delhi.

Repeated to

The Chief Electoral Officer, Telangana State, Hyderabad

Message No.

dated:

General Elections to House of People, 2019 from _____ P.C. (.) Reports have been received that **booth capturing** has taken place at the following station(s) in such a manner that result of poll taken there at on cannot be ascertained (.) Details of booth capturing are given below against each such polling station (.)

Sl.No.	No. & Name of Polling Station	Name/Designation of Reporting Authority	Details of booth capturing
1.	2.	3.	4.
1.			
2.			
3			
4			
5			
6			

Matter is reported under sub-section (1) of section 58-A of Representation of the People Act, 1951. Further directions of Commission in terms of sub-section (2) of said section 58 are solicited (.)

Place

Date

Returning Officer for.....P.C..

Copy by post, in confirmation forwarded to the:

1. Prl.Secretary, Election Commission of India, New Delhi
2. The Chief Electoral Officer, Telangana State, Hyderabad

Report No.22

Due on: 11.04.2019

Day of poll to reach ECI -

II Report by 7.00 p.m. on day of poll

From

The Returning Officer, _____ P.C.

To

The Prl. Secretary, Election Commission of India, New Delhi

The Chief Electoral Officer, Telangana State, Hyderabad

Message No. _____

dated: _____

General Elections to House of People, 2019 from _____ P.C. (.)
Second Comprehensive Report giving the details of every important event in the format is
sent herewith (.)

ANNEXURE-47

(Chapter -19, Para 19.14 of Hand Book for ROs 2019)

PROFORMA FOR SUBMISSION OF THE REPORTS TO THE COMMISSION ON THE DAY OF POLLING

Name of State: **Telangana State**

Name of Constituency _____

Time of Report: _____

1. Interruption or obstruction of poll due to riots, open violence, :
Natural calamity, or any other cause.
2. Vitiating of the poll by any of the EVMs having been :
unlawfully taken out of the custody of the Presiding Officer, :
accidentally, or unintentionally lost or destroyed or damaged or :
tampered with.
3. Votes having been unlawfully recorded by any person in the :
EVMs
4. Booth Capturing :
5. Serious complaints :
6. Violence and breach of law and order :
7. Mistakes and irregularities, which have a bearing on the elections. :
8. Weather conditions :
9. Poll percentage :
10. Whether all the diaries of Presiding Officers have been :
scrutinized and irregularities if any, detected.
11. Recommendations regarding repoll / fresh poll, if any :
12. Any other remarks :

Place: _____

Date: _____

Signature of the Returning Officer

Report No.23

Due on: **12.04.2019**

Day of poll to reach ECI -

**III Report by 7.00 a.m.
on Next day of poll**

From

The Returning Officer, _____ P.C.

To

The Prl. Secretary, Election Commission of India, Nirvachan Sadan, New Delhi

The Chief Electoral Officer, Telangana State, Hyderabad

Message No.

Dated:

General Elections to House of People, 2019 from _____ P.C. (.)
Third Comprehensive Report giving the details of every important event in the format is sent herewith (.)

ANNEXURE-47

(Chapter -19, Para 19.14 of Hand Book for ROs 2019)

PROFORMA FOR SUBMISSION OF THE REPORTS TO THE COMMISSION ON THE DAY OF POLLING

Name of State: **Telangana State**

Name of Constituency: _____

Time of Report: _____

1. Interruption or obstruction of poll due to riots, open :
violence, Natural calamity, or any other cause.
2. Vitiation of the poll by any of the EVMs having been :
unlawfully taken out of the custody of the Presiding :
Officer, accidentally, or unintentionally lost or destroyed :
or damaged or tampered with.
3. Votes having been unlawfully recorded by any person :
in the EVMs
4. Booth Capturing :
5. Serious complaints :
6. Violence and breach of law and order :
7. Mistakes and irregularities, which have a bearing on the :
elections.
8. Weather conditions :
9. Poll percentage :
10. Whether all the diaries of Presiding Officers have been :
scrutinized and irregularities if any, detected.
11. Recommendations regarding repoll / fresh poll, if any :
12. Any other remarks :

Place:

Date:

Signature of the Returning Officer

Report No.25

Due on
the date of adjourned / fresh poll, if any

From
The Returning Officer, P.C.

To
The Chief Electoral Officer, Telangana State, Hyderabad

Message No.

dated:

General Elections to House of People, 2019 (.) Refer adjourned / fresh poll in
..... Parliamentary ConstituencyPolling Station No. village /
town (.) Mock Poll conducted and Polling commenced ata.m. on
.....(.)

(Add any other relevant information)

Report No.26

Due on 21.05.2019
Two days prior to date fixed for
counting.

From
The Returning Officer, P.C.

The District Election Officer, District.

To
The Chief Electoral Officer, Telangana State, Hyderabad

Message No.

Dated:

General Elections to House of People, 2019 (.) All arrangements for counting have been completed.

(Add any other relevant information)

Returning Officer / District Election Officer

Report No.27

Due on 23.05.2019 by 8 am
Immediately after counting of votes
commenced.

From
The Returning Officer, P.C.

The District Election Officer, District.

To
The Chief Electoral Officer, Telangana State, Hyderabad

Message No.

dated:

General Elections to House of People, 2019 (.) Counting of votes commenced on
time.

(Add any other relevant information)

Returning Officer / District Election Officer

Report No.28

Due on:23.05.2019
Immediately after declaration of
result

From
The Returning Officer,P.C..

To

1. The Prl. Secretary, Election Commission of India, New Delhi
2. The Chief Electoral Officer, Telangana State, Hyderabad
3. The Secretary, Govt. of India, Min. of Law & Justice & Company Affairs
(Legislative Department) New Delhi

Sir,

Sub:- General Elections to House of People, 2019-P.C.- Declaration of
Result in Form 21-C - Regarding.

The Declaration of Result in Form 21-C pertaining toParliamentary
Constituency is enclosed.

Yours faithfully,

Encl: Form 21-C (Enclosure to Report No.28)

FORM 21-C

(See rule 64)

(For use in General Election when seat is contested)

Declaration of the result of Election under Section 66 of the Representation of the People Act, 1951.

Election to the House of People from the _____ Parliamentary Constituency
in _____ State.

In pursuance of the provisions contained in Section 66 of the Representation of the People Act, 1951, read with
Rule 64 of the Conduct of Elections Rules 1961, I declare that _____ (name)
_____ (Address) sponsored by _____ [name of the
recognised/registered political party] has been duly elected to fill the seat in that House from the above
constituency.

Place:
Date:

Signature.....
Returning Officer
(R.O. Rubber Stamp)

Report No.29

Due on:23.05.2019
Immediately after declaration of
result

From
The Returning Officer, ----- P.C..

To
1. The Prl. Secretary, Election Commission of India, New Delhi
2. The Chief Electoral Officer, Telangana State, Hyderabad

Sir,

Sub:- General Elections to House of People, 2019- P.C. –
Return of Election- in Form 21-E - Regarding.

The Return of Election in Form-21-E pertaining to _____ Parliamentary

Constituency is enclosed.

Yours faithfully,

Encl: Form 21-E

FORM 21-E
(See Rule 64)
RETURN OF ELECTION

Election to the House of People from the _____ Parliamentary Constituency

Return of Election

Serial No.	Name of candidate	Party affiliation	Number of votes polled
(1)	(2)	(3)	(4)
1.			
2.			
3.			

Total number of electors.....
Total number of valid votes polled....
Total number of votes for 'None of the Above'
Total number of rejected votes.....
Total number of tendered votes.....

I declare that --

_____ (name)
of _____ (address)

has been duly elected to fill the seat.

Place :

Date :

Returning Officer

Note: 1) Total number of electors include Service Electors
2) Total number of valid votes polled & rejected votes include postal votes
3) **Names of the candidates shall be in the same order as in the List of Contesting Candidates in Form-7A.**

Report No.30

Due on: 23.05.2019

Immediately after declaration of
result

From
The Returning Officer, _____ P.C.

To
The Chief Electoral Officer, Telangana State, Hyderabad

Sir,
Sub:- General Elections to House of People, 2019- _____ P.C.- Final
Result Sheet - Sent - Reg.

A copy of the final result sheet in Form No.20 pertaining to
_____ P.C.in **hard copy and soft copy** in a CD is submitted herewith.

(Annexure 39 of Handbook for R.Os 2019.)

Yours faithfully,

ANNEXURE-39
(Chapter 15 – Para 15.28.8)

FORM-20
FINAL RESULT SHEET
(See Rule 56C(2)(C))

**ELECTION TO THE HOUSE OF PEOPLE FROM _____ PARLIAMENTARY
CONSTITUENCY**

(To be used both for Parliamentary Election)

PART-I

Total No. of Electors in Assembly Segment : _____

Name of the Assembly Segment _____ of _____ Parliamentary
Constituency.

Serial No. of Polling Station		No. of valid votes cast in favour of				Total of valid votes	No. of rejected votes	NOTA	Total	No. of tendered votes
Sl. No.	PS No.	A	B	C	D					
1	2	3	4	5	6	7	8	9	10	11
1	1									
2	2									
3	2A									
4	3									
5	4									
6	5									
7	6									
8	7									
9 etc.	7A etc.									
Total No. of votes recorded at Polling Stations										
No. of Votes recorded on postal ballot papers <i>(To be filled in the case of election from an Assembly Constituency)</i>										
Total votes polled										

Place:

Date:

Assistant Returning Officer

PART-II

(To be used for Parliamentary Election only)

Name of the Parliamentary Constituency: _____

Name of Assembly Segment	No. of valid votes cast in favour of				Total of valid votes	No. of rejected votes	NOTA	Total	No. of tendered votes
	A	B	C	D					
1	2	3	4	5	6	7	8	9	10
275-AB									
276-CD									
277-EF									
278-GH									
280-IJ									
281-KL									
285-MN									
Total:									
No. of Votes recorded on postal ballot papers									
Grand Total									

Place:

Date:

Signature of Returning Officer.

Report No.31

Due on: 23.05.2019

Immediately after declaration of result

From
The Returning Officer, _____ P.C.

To
The Prl. Secretary, Election Commission of India, New Delhi.

Through
The Chief Electoral Officer, Telangana State, Hyderabad

Sir,

Sub:- General Elections to House of People, 2019- _____ P.C.- Report
on Election by the R.O. - Sent - Reg.

I am herewith submitting two copies of my Report on Election by the Returning Officer to the _____ P.C. in the format prescribed in **Annexure-48** to the **Handbook for Returning Officers 2019**.

Yours faithfully,

Report No.32

Due on: 23.05.2019

Immediately after declaration of result

From
The Returning Officer, _____ P.C.

To
The Chief Electoral Officer, Telangana State, Hyderabad

Sir,

Sub:- General Elections to House of People, 2019- _____ P.C.- Index
Card - Sent- Reg.

I send herewith the Election Index Card pertaining to the above P.C.in duplicate duly filled up as per the instructions in the **Handbook for ROs, 2019 (Annexure 50)**

Yours faithfully,

Report No.33

Due on: 23.05.2019
Immediately after declaration of
result

From
The Returning Officer, _____ P.C.

To
The Chief Electoral Officer, Telangana State, Hyderabad

Sir,
Sub:- General Elections to House of People, 2019- _____ P.C.- Unused
cancelled ballot papers for record - sent - Reg.

I am sending herewith two unused cancelled ballot papers pertaining to the
election for _____ P.C. for onward transmission to and record of the Election
Commission.

(See para 19.21.1 of Chapter-19 of Hand Book for R.O, 2019)

Yours faithfully,
